

CRANFORD PUBLIC LIBRARY BOARD OF TRUSTEES
REGULAR MEETING – Thursday, January 28, 2021

The regular meeting of the Cranford Public Library Board of Trustees was called to order by Board President, Pat Pavlak, at 7:14 PM via Zoom

Present:

Trustees: Pat Pavlak, Wayne Hayes, Arline McCloskey, Beth Rees, Mai Reitmeyer, Kate Rappa, Susan Burke, Matthew Jackson, Mayor Kathleen Miller Prunty

Staff: Michael Maziekien, Judy Klimowicz

Absent: None

Members of the Public: Jillian Waring

Open Public Meeting Announcement:

President Pat Pavlak, stated that the requirements of the New Jersey Open Public Meeting Law had been satisfied by the notification of the *SUBURBAN NEWS*, *THE UNION COUNTY LOCAL SOURCE*, the *WESTFIELD LEADER*, and the office of the Township Clerk of the date, time and place of the meeting and by posting the same information and the Zoom link on the front door of the Cranford Public Library and on the Library website.

Zoom Link:

<https://us02web.zoom.us/j/86801766038?pwd=ejR5ZXpBTXNsQUIFWnExNTRmcWNJdz09>

Passcode: 224226

Or iPhone one-tap :

US: +13126266799,,86801766038#,,,,*224226# or
+16468769923,,86801766038#,,,,*224226#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 876 9923 or +1 301 715 8592 or +1 408 638 0968 or +1
669 900 6833 or +1 253 215 8782 or +1 346 248 7799

Webinar ID: 868 0176 6038

Passcode: 224226

International numbers available: <https://us02web.zoom.us/j/86801766038?pwd=ejR5ZXpBTXNsQUIFWnExNTRmcWNJdz09>

Minutes of the Previous Meeting:

Kate made a motion to accept the December minutes, seconded by Beth. Members of the board that were present at the December meeting all voted yes to accept the

minutes

PUBLIC COMMENTS:

Jillian Waring was welcomed to the meeting. She stated she has been curious about the planned children's room addition. Pat said that this project will be included in the new Strategic Plan, and would welcome her input.

COMMUNICATIONS:

None

PRESIDENT'S REPORT

Pat welcomed the new Board member, Mai Reitmeyer. All Board members introduced themselves.

DIRECTOR'S REPORT:

Holds placed for materials continue to be very strong and the Grab & Go system for books and craft kits working successfully. Online programming sponsored by the Friends are being held with good participation. I pads and Hotspots are in circulation

The staff is looking at database usage to make some replacements and a suggestion was made to have a digital magazine subscription

Michael noted that he is revising the State Grant application. Michael said there is money available to be put into the capital reserve fund. He anticipates the Library will be able to cover any increased costs from the original proposal of the planned addition.

The State Aid report is being compiled by Library staff.

Michael was pleased to report that in 2020 there was no Covid cases among the staff and thanked Judy for her assistance keeping the library functioning smoothly during this trying time. Pat and Mayor Prunty commended Michael, Judy and the staff for their thoughtful decisions and patience during this period. Michael thanked the Board and the Township officials for their support.

ASSISTANT DIRECTOR REPORT:

Mentioned in Director's report

TREASURER'S REPORT:

Kate reviewed the bills and all is well. Matt made a motion to pay the bills, Susan

seconded. A roll call vote was held and all present voted “yes” to pay the bills.

COMMITTEE REPORTS:

Audit:

No report

Finance:

No report

Building & Grounds:

There is no updated information on the Construction Grant

Personnel:

No report

Grants & Gifts:

No report

Liaison to the Friends of the Library:

The group will continue to fund requested programs. They are hopeful to have a modified Book Sale in the Fall.

Policy:

No report

Public Relations:

No report

Strategic Plan:

No report

UNFINISHED BUSINESS:

During this month it is planned to have the Library hours back to the normal schedule to allow pick up of Grab & Go items in the evening.

NEW BUSINESS:

The holiday closing schedule was discussed. The Library will be closed on December 24, 2021.

OLD BUSINESS:

None

ADJOURNMENT:

Kate made a motion to adjourn. The motion was seconded by Wayne, All Board members present voted in favor. The meeting was adjourned at 8:02 PM.

Respectfully submitted,

Arline McCloskey

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Secretary